

MONTHLY PUBLIC AFFAIRS REPORT

UNITS NAME: _____

PAO'S NAME/RANK: _____

PHONE NO: () _____

E-MAIL ADDRESS: _____

NUMBER OF NEWS RELEASES FOR MONTH: _____

NUMBER OF NEWS RELEASES SENT TO CAP NEWS: _____

SPEAKING ENGAGEMENTS/ NAME OF ORGANIZATION: _____

- _____
- _____
- _____

MISC. COMMENTS:

REPORTS DUE BY THE 5TH OF FOLLOWING MONTH

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